

WYOMING BOARD OF BARBER EXAMINERS

2515 WARREN AVENUE, SUITE 302
CHEYENNE, WY 82002
307-777-3534

Endorsement Requirements and Procedures

Requirements:

- Must have a current License from another State
- Be able to obtain Official Certification of Record(s) from the State of your original license and Certification or Verification from any State licensed by Endorsement
- Graduated from a Licensed Barber School
- Taken a written and practical exam given by the Board or Testing Company
- Meets or exceeds the hour requirements to receive a Wyoming Barber license

Procedures:

1. Complete and return to the Board office the notarized license application along with;
 - a. Copy of current license
 - b. Copy of Government issued ID
 - c. Copy of Social Security Card
 - d. Copy of Proof of Lawful Presence (acceptable documentation is listed below)
 - e. Endorsement Fee
2. Request all Certifications and/or Verifications be sent to the Wyoming Board Office

PROOF OF LAWFUL PRESENCE MUST BE INCLUDED WITH THIS APPLICATION

The Federal Government requires our office to have a copy of 'Proof of Lawful Presence' on file for every licensee. The following list is considered acceptable documentation for proof of lawful presence.

- A photo copy of a certified birth certificate (not a hospital document) issued in or by a city, county, state, or government entity within the United States or its outlying possessions.
- A photo copy of a U.S. certificated of birth abroad (FS-545, DS-135) or a report of birth abroad of a U.S. citizen (FS-240)
- A photo copy of a birth certificate or passport issued from: Puerto Rico, on or before January 13, 1941; Guam, on or after April 10, 1898; U.S. Virgin Islands, on or after February 25, 1927; Northern Mariana Islands on after November 4, 1986; American Samoa; Swain's Island; or District of Columbia.
- A photo copy of a U.S. passport
- A photo copy of a certificate of naturalization
- A photo copy of a certificate of citizenship
- A photo copy of a U.S. citizen identification card
- A photo copy of an individual fee registration receipt (form G-711) that shows that the person has filed application for a new naturalization or citizenship paper (form N-565)
- A photo copy of any other document which establishes a U.S. place of birth or indicates U.S. citizenship.

For Office Use Only:

License Type _____

Date of Original License _____

License Number _____

WYOMING BOARD OF BARBER EXAMINERS

2515 Warren Ave., Suite 302, Cheyenne WY, 82002

(307) 777-8572

LICENSE APPLICATION

***Refer to the Qualifications, Requirements and Procedures to obtain a Wyoming License**

Endorsement Fees:

- Must be submitted in the form of a Money Order, Cashier's Check, Credit or Debit Card payment (credit card form enclosed) Personal checks and cash will **not be** accepted

Endorsement Fee: \$150.00 (Law Book Included)
 License Fee \$ 75.00
 TOTAL \$225.00

TYPE OF LICENSE APPLYING FOR: BARBER _____ BARBER/STYLIST _____

NAME IN FULL _____ (_____)

CURRENT MAILING ADDRESS: _____ City, State, Zip _____
(Please notify the office of any change)

PHONE (_____) _____ Birth Date ____/____/____ SOCIAL SECURITY # _____ - _____ - _____

MALE () FEMALE () EMAIL ADDRESS _____

From which state(s) do you now or have ever held a license _____

You must have your license before you become engaged in any practice regulated by the State of Wyoming and it must be posted at your place of employment.

1. Has any state(s) rejected your application or disciplined, restricted, revoked or suspended your license? Yes _____ No _____
2. Have you ever voluntarily surrendered your license in order to avoid disciplinary action by any regulatory agency? Yes _____ No _____
3. Have you ever been convicted of any felony? Yes _____ No _____

(If you answered 'Yes' to any of the above questions, please attach a detailed explanation including state(s) and outcome)

AFFIDAVIT AND NOTARIZATION

The undersigned, being duly sworn, upon his oath deposes and says that he is the person making the foregoing statements and that they are made in good faith and are true in every respect.

STATE OF _____

COUNTY OF _____

SIGNATURE OF LICENSEE
(Must Be Witnessed by a Notary)

SUBSCRIBED AND SWORN BEFORE ME THIS _____ DAY OF _____, 20____

NOTARY SEAL

SIGNATURE _____ NOTARY PUBLIC _____ EXPIRES _____

Wyoming Board of Barbers
2515 Warren Avenue, Suite 302
Cheyenne, WY 82002 Phone: (307) 777-8572

Credit Card Authorization

- The Board office will accept VISA, MASTERCARD, and DISCOVER. This document will be shredded when payment has processed.

Your signature below authorizes the Wyoming Board of Barbers to charge applicable fees for the individual or individuals listed on this form. (Please double check all information for accuracy).

CREDIT CARD TYPE VISA MASTERCARD DISCOVER

CREDIT CARD NUMBER: _____

CVV2: _____ (3 digit # on the back of the card) EXPIRATION DATE: MO _____ YR _____

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NAME AS IT APPEARS ON THE CARD: _____

BILLING (STREET) ADDRESS: _____

CITY: _____ ST: _____ ZIP: _____ TELEPHONE # _____

SIGNATURE: _____ DATE: _____

- There is an additional charge of \$4.00 for all credit card payments

Certification of Record: \$20.00 (when applying for a license outside of Wyoming)

Licensing Fees:

Personal License: \$75.00

Shop License: \$85.00

Duplicate License: \$10.00

Endorsement Application: \$225.00

New Shop Application: \$185.00

School License: \$100.00 fee

New School Application: \$250.00